


*Date:* February 12, 2016

*To:* Authorized Representatives and Food Service Directors of School Food Authorities (SFAs) Participating in the U.S. Department of Agriculture (USDA) Child Nutrition Programs

*From:* Jessica Sharkus, RDN, CD  
Director-School Nutrition Team

*Subject:*  Introducing SNACS – The Wisconsin Department of Public Instruction's (DPI's) new, free school nutrition software solution!

The DPI School Nutrition Team invites you to use our **new, free** school nutrition software solution called SNACS (School Nutrition Accountability Software). The main goals of this system are to: 1) automate and simplify your current practices to help make your school nutrition program run more efficiently, and 2) easily communicate with DPI about the administrative aspects of your school nutrition program(s).

SNACS is full of features that are designed to increase your productivity and support program compliance. SNACS provides:

- Reminders and alerts to keep you on top of program requirements
- Assistance with free and reduced price meal application approval
- Access to an online free and reduced price meal application
- Automated letter generation capabilities
- Increased efficiency with direct certification and other agency certifications
- Guidance through the verification process
- A basic student management system
- Assistance with creating an accurate claim for reimbursement
- A streamlined process for Administrative Reviews
- Simplified reporting
- A data retention system that meets recordkeeping requirements

SNACS can be integrated with commonly used software systems and is compliant with USDA, State of Wisconsin, FERPA, and HIPPA rules and regulations; it is highly secure and will function according to the most current program regulations. Your users will love that it is a web-based system, and can be accessed anytime, anywhere, and from most mobile devices. SNACS users also have the added benefit of support from members of the DPI School Nutrition Team, who offer excellent technical assistance on how to utilize SNACS in the best way to meet your program's needs.

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Get a head start now! Several SFAs are using SNACS during the current school year (2015-2016) with great success. Soon, all schools and districts will be required to utilize SNACS for the Administrative Review process. By automating the review processes, communication, and reports, SNACS decreases the amount of time DPI needs to spend on-site at your school. You will have your results more quickly and any review findings can be resolved more efficiently. *Please note: If your school is due for an Administrative Review during the 2016-2017 school year, you may be selected to use SNACS for your review.*

You can find more information about SNACS at <http://dpi.wi.gov/school-nutrition/snacs> and in the School Nutrition Team's upcoming spring newsletter.

Please email [DPISNACSSupport@dpi.wi.gov](mailto:DPISNACSSupport@dpi.wi.gov) if you are interested in using SNACS as your nutrition software for the upcoming school year, or if you have any questions.

We look forward to working with your school and showing you all SNACS has to offer!

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